



## Facility

**Name:** *Calvary Christian Academy* **License Number:** *155772*  
**Address:** *3001 Hwy. 90, Silver City, NM 88061*  
**Phone:** *5753884478* **Fax:**  **E-mail:** *deshae@silvercca.org*

## License Information

**Type:** *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *10/09/2017* **Expiration Date:** *10/08/2018*

## Capacity

**Over Age 2:** *16* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *30*  
**Square Footage:** *0*

## Census

**Over 2:** *13* **Under 2:** *0*

## Classrooms

**Number of Classrooms:** *2*

## Days and Hours of Operation

<b>Monday</b> <i>8:15 AM - 3:15 PM</i>	<b>Tuesday</b> <i>8:15 AM - 3:15 PM</i>	<b>Wednesday</b> <i>8:15 AM - 3:15 PM</i>	<b>Thursday</b> <i>8:15 AM - 3:15 PM</i>	<b>Friday</b> <i>8:15 AM - 3:15 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

## Inspection

**Date:** *08/31/2018* **Time In:** *2:13 PM* **Time Out:** *2:43 PM* **Purpose:** *Annual*

## Licensure

8.16.2.11 A Types of Licenses	Compliance
8.16.2.11 B Renewal of License	Compliance
8.16.2.11 D Non-transferable Restrictions of License	Compliance
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	Compliance
8.16.2.17 E, F Surveys for Child Care Facilities	Compliance
8.16.2.18 D Complaints	Compliance
8.16.2.21 A Licensing Requirements	Compliance
8.16.2.21 B Capacity of Centers	Compliance

**Administrative Requirements (continued)****8.16.2.21 C Incident Reporting Requirements***Compliance***Administrative Requirements****8.16.2.22 A Administrative Records*****Non-compliance***

*The center failed to display in a prominent place that is readily visible to parents, staff and visitors the current list of notifiable diseases and communicable diseases published by the office of epidemiology of the New Mexico department of health.*

*Corrective Action Plan*

*The center will post the missing item.*

Regulation: 8.16.2.22.A.

Date to be Completed: 09/30/2018

**8.16.2.22 B Mission, Philosophy and Curriculum Statement***Compliance***8.16.2.22 C Policy and Procedures***Compliance***8.16.2.22 D Family Handbook***Compliance***8.16.2.22 E Children's Records*****Non-compliance***

*Of the 14 children's records reviewed, 6 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.*

*Corrective Action Plan*

*Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.*

Regulation: 8.16.2.22.E.1.e.

Date to be Completed: 09/30/2018

**8.16.2.22 F Personnel Records*****Non-compliance***

*From the review of staff records, it was determined that 2 out of 2 staff records does/do not include a signed universal precaution acknowledgement form. See Staff Records 8.16.2.22 form for staff with missing documentation.*

*Corrective Action Plan*

*The center will have staff complete and sign the universal precaution acknowledgement form and will retain on file.*

Regulation: 8.16.2.22.F.1.j.

Date to be Completed: 09/30/2018

## Personnel & Staffing *(continued)*

8.16.2.22 G Personnel Handbook

Compliance

## Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements

Compliance

8.16.2.23 B Staff Qualifications and Training

**Non-compliance**

*Educators did not complete the following training within 3-months: Health and Safety Training. 2 out of 2.*

### *Corrective Action Plan*

*All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training:*

Regulation: 8.16.2.23.B.2.b.

Date to be Completed: 09/30/2018

*From the review of staff records, it was determined that 1 out of 2 staff does/do not have documentation of the 45-hour entry level course or an approved equivalent prior to or within six months of employment. Educator has completed the course, pending certificate.*

### *Corrective Action Plan*

*Training will be completed for staff as required and documentation retained on file.*

Regulation: 8.16.2.23.B.2.c.

Date to be Completed: 09/30/2018

8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

## Services & Care of Children

8.16.2.24 A Guidance

Compliance

8.16.2.24 B Naps or Rest Period

Compliance

8.16.2.24 C Additional Requirements for Infants and Toddlers

N/A

8.16.2.24 D Diapering and Toileting

Compliance

8.16.2.24 E Additional Requirements for Children with Special Needs

Not Inspected

8.16.2.24 F Additional Requirements for Night Care

N/A

8.16.2.24 G Physical Environment

Compliance

8.16.2.24 H Social-Emotional Responsive Environment

Compliance

8.16.2.24 I Equipment and Program

Compliance

8.16.2.24 J Outdoor Play Areas

Compliance

8.16.2.24 K Swimming, Wadding and Water

N/A

## Services & Care of Children *(continued)*

8.16.2.24 L Field Trips

Compliance

## Food Service

8.16.2.25 B Meals and Snacks

Compliance

8.16.2.25 C Menus

Compliance

8.16.2.25 D Kitchens

Compliance

8.16.2.25 E Meal Times

Compliance

## Health & Safety Requirements

8.16.2.26 A Hygiene

Compliance

8.16.2.26 B First Aid Requirements

Compliance

8.16.2.26 C Medication

Compliance

8.16.2.27 A-D Illness Requirements for Centers

Compliance

8.16.2.28 A-H Transportation Requirements for Centers

Not Inspected

## Buildings, Grounds & Safety

8.16.2.29 A Housekeeping

Compliance

8.16.2.29 B Pest Control

Compliance

8.16.2.29 C Mechanical Systems

Compliance

8.16.2.29 D Water and Waste

Compliance

8.16.2.29 E Lighting, Lighting Fixtures and Electrical

Compliance

8.16.2.29 F Exits and Windows

**Non-compliance**

*Exits are not marked with signs having letters at least six inches high and 3/4 inch wide in the Preschool #5 and #6 room(s).*

*Corrective Action Plan*

*Exit signs that meet requirements will be placed at all exits.*

Regulation: 8.16.2.29.F.2.a.

Date to be Completed: 09/30/2018

8.16.2.29 G Toilet and Bathing Facilities

Compliance

8.16.2.29 H Safety Compliance

Compliance

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

Compliance

8.16.2.29 J Pets

N/A

## Additional Comments

*Health and safety training was reviewed with the Director.*

## Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.

Handwritten signature of Crystal Patton in cursive, with the date 2/13/18 written below it.

Surveyor: Crystal Patton

Handwritten signature of De Shae Murphy in cursive.

Facility Representative: De Shae Murphy